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~~FILE: Agent ID~~

10 October 1958

CONFIDENTIAL

MEMORANDUM FOR THE RECORD

SUBJECT: Agent Identification, Identikit

1. On 6 October 1958 a meeting was held to discuss the procurement and modification of the Identikits. In attendance were:

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2. Although the evaluation of the present kits, being conducted by TSS/TD, is progressing slowly, there already are several changes known to be needed. These are:

- (a) Change the code numbers to make the system more suitable for machine records. This would require numbering certain similar characteristics sequentially.
- (b) Redesign the carrying case.
- (c) Reduce the number of skin color cards to one.
- (d) Add a few additional characteristics such as glasses, chin clefts, widows peaks, hats, and sideburns (or lack of sideburns for the European style haircut).
- (e) Notch both sides of the overlays and number the notches for coding purposes.

3. During the week of 20 October 1958, the undersigned and [ ] will visit [ ] (the manufacturer of the present Identikits) to discuss the above changes. [ ] has already been asked to submit quotes on making 10, 20, and 30 large and small size kits without any changes. Since they are producing a commercial kit using printed overlays, a quote on 10, 20, and 30 large kits using printing will also be submitted. Depending on the amount of money involved, [ ] will request that one of the above quantities be procured immediately.

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4. To date only three of the original 25 kits have been sent to the field [ ]. CI Staff has two, SR one, TSS two, and the remaining are stored by TSS/TD. About 7 or 8 persons have been trained in the use of the kits. TSS/TD has been given the responsibility

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training persons in the use of the Identikit and obtaining data pertinent to the elimination of unnecessary overlays. The CI Staff will use this data in determining which overlays to add or delete and request this division to procure additional modified kits.

5. As an additional action, the undersigned has arranged a meeting with  to discuss the requirements and needs for being able to adapt the identification information to machine records. Other agency personnel familiar with machine records will be contacted to discuss the problems involved and their solutions.

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